



## What is a Review Meeting?

This leaflet summarises what happens in a Safeguarding Review Meeting or conversation. We have also published other leaflets about adult safeguarding. Not all safeguarding enquiries will have review meetings, but a conversation should be held once the outcomes are known.

### What is the purpose of a Review Meeting/conversation?

- To consider what evidence has been found in the enquiry about the concern or allegation
- To consider the outcome of the enquiry including your views about this

- To consider whether you, or other people, remain at risk of further abuse or neglect and if an updated plan is needed
- To consider if further work is needed, and if so, to agree next steps.

### Do I have to attend the review meeting/conversation?

No. You do not have to attend. It is your choice. If you are worried about attending or have questions about the meeting, you can:

- Talk to the person leading the enquiry
- Prepare for the meeting/conversation with the person leading the enquiry, a friend, family member or advocate
- Ask to meet with the person who is leading the meeting beforehand
- Ask for the meeting/conversation to be held in a place and time that is comfortable for you.

If you have been invited, but decide not to come, you may want to do one of the following instead:

- Give your views in writing
- Ask someone to attend on your behalf, for example a friend, family member or advocate
- Ask the person leading the enquiry or another member of staff who is involved to pass on your views.

### Is there anything I need to prepare for the meeting?

- You can read anything that you have been sent that is going to be talked about at the meeting/conversation
- We have also published a document to help you think about what you want to say and any questions you want to ask.

### Can I bring someone with me?

Yes. You can bring someone to support you.

Speak to the person leading the enquiry if you wish to bring someone to support you, or you need help to arrange some support.

## Who else will be at the Review Meeting?

This will depend on the concern and your individual circumstances.

There may be range of professionals at the meeting.

- You and any support you might need
- The person leading the enquiry
- Professionals who may be involved in the safeguarding enquiry
- People who can help us understand the risks of harm or take actions that support you to be safe
- A person recording the minutes of the meeting.

## Will people listen to what I have to say?

Yes. **Your views are very important.** The person who leads the meeting will make sure your views are heard and listened to. Your views will be clearly recorded in the minutes of the meeting which will be shared with you.

The review meeting will fair and objective and therefore the person leading the

meeting/conversation will consider all the issues and the views of those involved.

## What might happen as a result of the review meeting/conversation?

- There could be need for further safeguarding enquiries which the person leading the enquiry may need to coordinate, or sometimes someone else may be asked to do this
- There may be a satisfactory conclusion and the safeguarding enquiry can conclude. If this happens the meeting/conversation will need to decide whether the enquiry has found evidence of abuse or neglect. The person leading the meeting/conversation will take your views on this, as well as the views of others.
- There may be amendments to the protection plan which will be agreed with you
- Other investigations may still need to continue
- If the safeguarding enquiry is ending you may be invited to participate in providing feedback about your

experience of the safeguarding enquiry after the meeting.

## If I have questions, who can I speak to?

Wherever possible you should speak to the person leading the enquiry.

Alternatively, you could talk to your Social Worker or Nurse or any other person who you trust to pass on the information.

### Further information:

Please use the following link to view other leaflets on our website: [bit.ly/SSABLeaflets](https://bit.ly/SSABLeaflets)

