

Notification regarding the processing of any personal data supplied on this form

Data Controller – Somerset County Council

Data Protection Officer contact – informationgovernance@somerset.gov.uk

Purpose for processing – To receive and process referrals for Safeguarding Adult Reviews and to support the identification of learning

Legal basis for processing – By Law - The Care Act (2014) provides the legal framework under which SARs are undertaken

Data Sharing – the personal data provided will be shared with the Somerset Safeguarding Adults Board SAR Subgroup (comprising of representatives from Avon & Somerset Constabulary, NHS Somerset Clinical Commissioning Group and Somerset County Council) and the Independent Chair of the Somerset Safeguarding Adults Board as part of the decision-making process. If a decision is made to undertake a Safeguarding Adults Review, or where it is decided that it would be disproportionate to commission a SAR and that learning from the case should be identified through an alternative mechanism, the information could also be shared with other organisations that are members of the Somerset Safeguarding Adults Board, individuals/organisations involved in the case and independent reviewers/authors appointed to undertake a SAR.

Transfers abroad – this data will not be transferred abroad

Data Retention – this data will be retained for a period of 7 years after case closure in line with normal retention timescales for the NHS and Adult Social Care records.

Your Rights – You have the right to ask Somerset County Council to a copy of your data, the right to rectify or erase your personal data, and the right to object to processing.

However these rights are only applicable if the Council has no other legal obligation concerning that data. You also have the right to complain to the regulator, <https://ico.org.uk/>

Consequences: To be used where processing is by law or contract. You need to put what consequences are if we do not receive the information; such as: If you do not supply this information to us, we will not be able to fulfil the Somerset Safeguarding Adults Board's legal duties under the Care Act 2014

For more information see www.somerset.gov.uk/privacy